

**SUNSET COMMUNITY FOUNDATION
FINANCIAL STATEMENTS
DECEMBER 31, 2021**

SEEBACH & COMPANY
Chartered Professional Accountants

INDEPENDENT AUDITOR'S REPORT

To the Directors of Sunset Community Foundation

Opinion

We have audited the accompanying financial statements of Sunset Community Foundation, which are comprised of the statement of financial position as at December 31, 2021 and the statements of operations and fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Sunset Community Foundation as at December 31, 2021, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Basis for Qualified Opinion

In common with many charitable organizations, the Sunset Community Foundation derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Sunset Community Foundation. Therefore, we were not able to determine whether any adjustments might be necessary to recorded donations, excess of revenues over expenses, assets and fund balances. Our opinion on the financial statements for the year ended December 31, 2021, as well as the opinion on the prior year financial statements for the year ended December 31, 2020, was modified accordingly because of the possible effects of this scope limitation.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Sunset Community Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNFPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Sunset Community Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Sunset Community Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Sunset Community Foundation's financial reporting process.

INDEPENDENT AUDITOR'S REPORT (continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Sunset Community Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Sunset Community Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Sunset Community Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Seebach & Company

Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
April 14, 2022

**SUNSET COMMUNITY FOUNDATION
STATEMENT OF FINANCIAL POSITION**

As at December 31	2021	2020
ASSETS		
Current assets		
Cash	43,237	43,063
Other accounts receivable	5,639	5,172
Other assets note 7	75,215	73,716
	<u>124,091</u>	<u>121,951</u>
Investments note 3	<u>3,536,808</u>	<u>3,121,103</u>
	<u><u>\$ 3,660,899</u></u>	<u><u>\$ 3,243,054</u></u>
LIABILITIES AND FUND BALANCES		
Current liabilities		
Accounts payable and accrued liabilities	6,058	6,058
	<u>6,058</u>	<u>6,058</u>
Fund balances		
General fund	-	-
Flow through fund	-	-
Unrestricted fund	2,789,968	2,525,050
Restricted fund	864,873	711,946
	<u>3,654,841</u>	<u>3,236,996</u>
	<u><u>\$ 3,660,899</u></u>	<u><u>\$ 3,243,054</u></u>

The accompanying notes are an integral part of this financial statement

**SUNSET COMMUNITY FOUNDATION
FOUNDATION – STATEMENT OF OPERATIONS AND FUND BALANCES**

For the Year Ended December 31	General Fund	Flow Through	Unrestricted Fund	Restricted Fund	Total 2021	Total 2020
Revenue						
Donations	-	14,332	22,590	91,467	128,389	354,226
Investment income (loss) note 5	-	-	379,762	104,252	484,014	246,975
	-	14,332	402,352	195,719	612,403	601,201
Investment counsel fees	-	-	(15,605)	(4,265)	(19,870)	(15,717)
	-	14,332	386,747	191,454	592,533	585,484
Expenses						
Marketing and promotion	3,316	-	-	-	3,316	544
Donor life insurance policy premiums	-	2,408	-	3,594	6,002	6,002
Staff contracts	37,519	-	-	-	37,519	40,899
General insurance	2,678	-	-	-	2,678	2,623
Memberships and professional development	877	-	-	-	877	771
Office and travel	1,680	-	-	-	1,680	1,614
Communications	61	-	-	-	61	62
Legal and audit	3,230	-	-	-	3,230	3,118
	49,361	2,408	-	3,594	55,363	55,633
Cost recovery allocation	(49,361)	-	36,741	12,620	-	-
	-	2,408	36,741	16,214	55,363	55,633
Net revenue before grants and distributions	-	11,924	350,006	175,240	537,170	529,851
Less: Grants and distributions	-	11,924	85,088	22,313	119,325	209,149
Excess of revenue over expenses, grants and distributions	-	-	264,918	152,927	417,845	320,702
Fund balance, beginning of year	-	-	2,525,050	711,946	3,236,996	2,916,294
Fund balance, end of year	\$ 0	\$ 0	\$ 2,789,968	\$ 864,873	\$ 3,654,841	\$ 3,236,996

The accompanying notes are an integral part of this financial statement

**SUNSET COMMUNITY FOUNDATION
STATEMENT OF CASH FLOWS**

For the Year Ended December 31	2021	2020
Operating activities		
Net income for the year	417,845	320,702
Cash provided by (used for) changes in working capital		
Other accounts receivable	(467)	94
Other assets	(1,499)	(1,323)
Cash provided by (used for) operations	<u>415,879</u>	<u>319,473</u>
Investing and financing activities		
Net disposals (purchases) of investments	(415,705)	(324,717)
Cash provided by (used for) investing and financing activities	<u>(415,705)</u>	<u>(324,717)</u>
Increase (decrease) in cash	174	(5,244)
Cash beginning of year	<u>43,063</u>	<u>48,307</u>
Cash end of year	<u><u>\$ 43,237</u></u>	<u><u>\$ 43,063</u></u>

The accompanying notes are an integral part of this financial statement

SUNSET COMMUNITY FOUNDATION

NOTES TO FINANCIAL STATEMENTS

For the Year Ended December 31, 2021

1. Nature of organization

The Sunset Community Foundation ("Foundation") and its donors strengthen the Grand Bend and area community by building and managing permanent funds, distributing strategic and effective grants, and providing community leadership as a resource and a partner. In 2021, the Foundation officially changed its registered name to Sunset Community Foundation, as it previously operated under the name Grand Bend Community Foundation.

The Foundation is a public foundation incorporated as a corporation without share capital under the laws of the Province of Ontario on May 16, 2000. The Foundation is a registered charity and is classified as a public foundation under the Income Tax Act (Canada) (the "Tax Act") and as such, is exempt from income taxes and able to issue donation receipts for income tax purposes. To maintain its status as a public foundation registered under the Tax Act, the Foundation must meet certain requirements within the Tax Act. In the opinion of management, these requirements are being met.

2. Significant accounting policies

The financial statements are the responsibility of management prepared in accordance with Canadian generally accepted accounting principles. Because a precise determination of many assets and liabilities is dependent upon future events, the preparation of the periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgment in the light of available information. The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the significant accounting policies summarized below.

(a) Fund accounting

In order to ensure observance of limitations and restrictions placed on the use of resources available to the Foundation, the accounts of the Foundation are maintained in accordance with the principles of "fund accounting". Under these principles, resources are classified for accounting and reporting purposes into funds that are in accordance with specified activities or objectives. The Foundation uses five fund groups: General Fund, Invested in Capital Assets, Flow Through Fund, Unrestricted Fund, and Restricted Fund.

- (i) The General Fund accounts for the Foundation's administrative and operational revenues and expenses. Net expenditures of the General Fund are financed primarily by donor contributions directed to general operations and from investment income earned on the contributions on which the donor has placed no restriction on the use of that income. The distribution of income for granting purposes is determined by the Board of Directors each year according to the most pressing needs of the community.
- (ii) The Invested in Capital Assets fund reports resources spent on capital assets and therefore not available for future spending.
- (iii) The Flow Through Fund reports amounts that are available to be used for purposes specified by the donor.
- (iv) To shelter the Unrestricted Fund and the Restricted Fund from the effects of inflation, any annual income that is not used for administration or granting will be added to the base capital of the fund.

(b) Investments

The investments are recorded at their market value. Realized and unrealized gains and losses are recorded in the year they occur.

For the Year Ended December 31, 2021

2. Significant accounting policies (continued)

(c) Capital assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. The related contribution is deferred and amortized on the same basis as the related capital assets are amortized.

Amortization is provided on a straight line basis of the estimated useful lives of the assets as follows:

Office furniture and equipment	5 years
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(d) Revenue recognition

The Foundation follows the restricted fund method of accounting for contributions. All donations and bequests are recorded as revenue only as received, or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Life insurance policies that have named the Foundation as owner/beneficiary are recorded at the cash surrender value of the policy. The increase in cash surrender value from year to year is recorded as a donation.

Investment income includes interest, dividends, realized gains (losses) and the net change in unrealized gains (losses) for the year.

(e) Contributed services

Volunteers and organizations contribute many labour hours and other services to assist the Foundation in carrying out its fundraising, operational and granting activities. Because of the difficulty in determining fair value, contributed services are not recognized in the financial statements.

(f) Donations in kind

Donated materials, which would otherwise be paid for by the Foundation, are recorded at fair value when provided if such an amount can be reasonably determined.

3. Investments

The Foundation's funds are invested in cash, bonds and equities. Those investments are subject to market value fluctuations and the Foundation records these investments at market value. Accordingly, year end market values and investment income for the year include unrealized gains and losses on these investments.

Investments, stated at market value, consist of the following:

	2021	2020
Fixed income	42,299	85,946
Equities	<u>3,494,509</u>	<u>3,035,157</u>
	<u>\$ 3,536,808</u>	<u>\$ 3,121,103</u>

4. Financial instruments

The carrying values of cash, amounts receivable and accounts payable and accrued liabilities are considered to be representative of their respective fair values due to the immediate or short-term maturity of these financial instruments.

For the Year Ended December 31, 2021

5. Investment income

The assets held by the Foundation are pooled for investment purposes. The investment income is allocated to the General Fund and the Unrestricted and Restricted Funds in accordance with stated accounting policies.

	2021	2020
Investment income earned during the year:		
Interest and dividends	124,448	86,032
Realized gains (losses)	(626)	(391)
Unrealized gains (losses)	<u>360,192</u>	<u>161,334</u>
	484,014	246,975
Less: investment counsel fees	<u>19,870</u>	<u>15,717</u>
	<u>\$ 464,144</u>	<u>\$ 231,258</u>
Allocated to:		
General Fund	-	-
Unrestricted Fund	364,157	194,615
Restricted Fund	<u>99,987</u>	<u>36,643</u>
	<u>\$ 464,144</u>	<u>\$ 231,258</u>

6. Income taxes

The Foundation is claiming exemption from income taxes as a registered charitable organization as provided under section 149(1)(f) of the Income Tax Act (Canada).

7. Interest in life insurance policies

The insurance policies are for life insurance on the donors of the premiums. The Foundation is the legal owner and beneficiary of the policies.

Term life insurance policies: The organization has been named the owner/beneficiary on life insurance policies in the face amount of \$350,000 from insured donors as at December 31, 2021. The annual premiums for these policies are funded by the donors and are recorded as donations. Similar amounts are also recorded as donor life insurance policy premium expenses.

Other life insurance policies: The organization has been named the owner/beneficiary on life insurance policies in the face amount of \$125,000 from insured donors as at December 31, 2021. The annual premiums for these policies are funded by the donors and are recorded as donations. Similar amounts are also recorded as donor life insurance policy premium expenses. These policies have a cash surrender value of \$75,215 as at December 31, 2021 (2020 : \$73,716) and therefore, this cash surrender value is shown under other assets on the organization's statement of financial position and included in the restricted fund balance. The premiums paid by the donors during the year were \$3,921 (including pure life insurance premium costs of \$3,921).

8. Financial impact of COVID-19 pandemic

On March 11, 2020 the World Health Organization declared COVID-19 a global pandemic. Subsequently, the Province of Ontario issued a state of emergency limiting the number of people in a gathering and requiring rolling closures and lockdowns of non-essential business for an indeterminate period of time. The dynamic nature of the COVID-19 crisis makes it impossible to predict the impact this will have on the organization's operations, cash flows and financial position. The Board of Directors and management will continue to monitor the situation and reflect the impact in the financial statements as appropriate.